



AGENDA

Wisconsin Rapids Public School District - Board of Education

510 Peach Street

Wisconsin Rapids, WI 54494

(715) 424-6701

**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Troy Bier, Member  
John A Krings, President

**November 4, 2019**

LOCATION: Board of Education Conference Room A/B

TIME: Immediately following the Educational Services Committee Meeting, but no earlier than 6:30 p.m.

- I. Call to Order
- II. Public Comment
- III. Business Services
  - A. 66.03.01 Inter-District Agreements – Virtual Program – Approval
  - B. Plow Truck Purchase – Approval
  - C. Honeywell Service Program – Approval
- IV. Updates and Reports
  - A. Purchases – Update
  - B. Copy Paper – District Purchase
  - C. 2018-19 Annual Utility Cost Report - Update
- V. Agenda Items
- VI. Future Agenda Items

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at [715-424-6701](tel:715-424-6701), at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling [715-424-6701](tel:715-424-6701).

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



**BACKGROUND**

**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Troy Bier, Member  
John A Krings, President

**November 4, 2019**

LOCATION: Board of Education Conference Room A/B

TIME: Immediately following the Education Services Committee Meeting, but no earlier than 6:30 p.m.

I. Call to Order

II. Public Comment

III. Business Services

A. 66.03.01 Inter-District Agreements – Virtual Program – Approval

The Virtual program operated by the District has attracted a number of students from school districts around the state. The Department of Public Instruction does not allow open enrollment into the Wisconsin Rapids Virtual program, however non-resident students are allowed into the program provided the resident school district agrees to a cooperative 66.03.01 agreement. Any additional cost to provide special education services under each agreement remains the responsibility of the resident school district.

The District with which we need approved 66.03.01 agreements at this time are as follows:

Students In:

Pittsville – 4 students – Grades 5K, 3, 4, and 6

– Virtual

The Administration recommends that the 66.03.01 cooperative agreements for students attending the Virtual program from the Pittsville school district as listed be recommended for approval to the Board of Education.

B. Plow Truck Purchase – Approval

Edwin Allison, Building and Grounds Director, will be present to explain the bids received for a replacement truck to be used for plowing and sanding. The District's previous truck used for sanding was damaged in an accident last summer. The search for a used truck as a replacement has been unsuccessful. Bids for a new 1 Ton replacement with stainless steel box have been placed with six truck dealers in the area. Bid results are listed on Attachment A.

The Administration recommends that the proposal to purchase a new 1 ton truck with a stainless steel dump box from V & H out of Marshfield, at a cost of \$46,200.50, be recommended for approval to the Board of Education.

## Business Services Committee Meeting Background – November 4, 2019

### C. Honeywell Service Program – Approval

Edwin Allison, Building and Grounds Director, will be present to explain a new Honeywell Service Program outlined on Attachment B. The new Honeywell Service Program would replace the existing annual Honeywell operations contract the board approved in August 2019. The new Honeywell Service Program provides increased equipment monitoring and real time data. The implementation of the new Honeywell Service Program has a one-time setup fee of \$8,900.

The Administration recommends that the proposal to approve implementation of the new Honeywell Service Program, with a one-time setup fee of \$8,900.00, be recommended for approval to the Board of Education.

## IV. Updates and Reports

### A. Purchases – Update

Copies of the following invoices are included as Attachment E:  
Brain Pop, Inc. – Media – Curriculum

### B. Copy Paper – District Purchase

The Business Services Department received bids October 15, 2019 via fax or e-mail from five vendors for copy paper (See Attachment D). The lowest bid received was from Contract Paper Group, Inc. for \$19,840.80. The order was placed with Contract Paper Group, Inc. to reserve the quoted price.

### C. 2018-19 Annual Utility Cost Report - Update

Edwin Allison, Buildings and Grounds Director, will update the Committee on utility usage and snow removal costs over the past fiscal year. See Attachment C.

## V. Agenda Items

Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the regular Board of Education meeting.

## VI. Future Agenda Items

No future agenda items of the Business Services Committee were identified.



### Honeywell

#### *Outcome Based Service (OBS)*

- Proactive in lieu of reactive service
- OBS analytics monitors your building 24/7
- Early detection of faults before leading to a larger problem
- Real time fault reporting
- Sensors and Setpoints report back continuously helping systems run optimally
- Improves facility managers productivity
- Improves operational efficiency
  - By monitoring sensors more closely, the building will provide a better environment which promote a better learning environment
- Easy to read Dashboard to communicate overall building results

Company Internal

**2018-2019 Utility Yearly Cost  
All Buildings**

	East	Grant	Grove	Howe	Lincoln	Mead	RCHS	THINK	Vesper	Washington	Woodside	WRAMS	EOY Totals
Electric	\$39,978.10	\$23,307.85	\$22,248.09	\$21,418.47	\$209,028.48	\$30,499.78	\$10,207.06	\$18,996.71	\$3,961.92	\$34,341.98	\$36,398.09	\$94,086.29	\$544,472.82
Natural Gas	\$60,240.44	\$14,972.69	\$12,053.72	\$14,240.59	\$87,728.96	\$14,578.91	\$10,135.70	\$5,461.84	\$6,650.65	\$16,493.74	\$15,294.72	\$34,086.82	\$291,938.78
Lighting	\$918.35	\$674.03	\$1,458.92	\$1,471.08	\$425.56	\$1,471.08	\$1,225.90	\$0.00	\$816.16	\$2,459.57	\$1,276.68	\$2,471.21	\$14,668.54
Sewer	\$7,616.40	\$0.00	\$2,327.52	\$4,121.16	\$10,692.72	\$3,073.56	\$0.00	\$6,500.00	\$1,542.32	\$2,016.01	\$2,738.76	\$8,552.40	\$49,180.85
Water	\$5,960.37	\$0.00	\$1,635.99	\$3,340.00	\$8,978.21	\$2,446.63	\$0.00	\$0.00	\$854.53	\$2,523.38	\$2,161.12	\$6,758.57	\$34,658.80
Fire Suppression	\$4,006.32	\$0.00	\$4,277.52	\$2,138.76	\$7,850.64	\$2,138.76	\$0.00	\$0.00	\$0.00	\$2,138.76	\$2,138.76	\$4,006.32	\$28,695.84
Stormwater	\$2,520.16	\$0.00	\$974.51	\$1,291.38	\$9,434.10	\$2,283.25	\$0.00	\$0.00	\$0.00	\$3,163.56	\$2,206.67	\$5,005.96	\$26,879.59
Irrigation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,937.40	\$15,937.40
<b>Grand Totals</b>	<b>\$121,240.14</b>	<b>\$38,954.57</b>	<b>\$44,976.27</b>	<b>\$48,021.44</b>	<b>\$334,138.67</b>	<b>\$56,491.97</b>	<b>\$21,568.66</b>	<b>\$30,958.55</b>	<b>\$13,825.58</b>	<b>\$63,137.00</b>	<b>\$62,214.80</b>	<b>\$170,904.97</b>	<b>\$1,006,432.62</b>
<b>Snowplowing</b>	<b>\$10,007.44</b>	<b>\$6,707.50</b>	<b>\$5,915.75</b>	<b>\$13,872.50</b>	<b>\$36,062.25</b>	<b>\$9,557.75</b>	<b>\$3,817.50</b>	<b>\$6,970.00</b>	<b>\$3,190.00</b>	<b>\$6,496.25</b>	<b>\$7,742.75</b>	<b>\$9,897.20</b>	<b>\$120,236.89</b>

2018-2019 Snow Removal Cost

	East	Grant	Grove	Mead	Howe	Parking Lot	RCHS	Rudolph	Veeper	WA	Woodside	Pitsoch	Lincoln	WRAMB	SWCH	City Wide Rapids	Totals
Nov	\$4,125	\$577.50	\$577.00	\$651.25	\$813.75	\$350.50	\$383.00	\$700.00	\$420.00	\$41.25	\$634.25		\$2,352.50	\$1,032.01	\$894.25	\$1,523.20	\$1,274.60
Dec	\$1,015.89	\$1,251.25	\$870.25	\$2,254.25	\$2,301.50	\$1,160.00	\$770.00	\$1,335.00	\$420.00	\$600.00	\$634.25		\$6,476.50	\$2,189.26	\$1,592.75	\$1,523.20	\$12,612.10
Jan	\$4,489.27	\$3,107.50	\$3,237.75	\$4,429.25	\$3,381.00	\$2,259.50	\$1,982.50	\$3,210.00	\$4,720.00	\$2,942.50	\$1,541.75		\$4,166.50	\$4,304.29	\$2,849.50	\$3,903.20	\$27,186.87
Feb	\$1,202.26	\$1,180.00	\$622.50	\$913.00	\$1,020.75	\$389.50	\$350.00	\$850.00	\$420.00	\$982.50	\$560.50		\$3,035.50	\$1,191.38	\$983.75	\$1,626.00	\$80,817.61
Mar	\$1,164.76	\$350.00	\$628.25	\$1,310.00	\$911.50	\$684.50	\$330.00	\$875.00	\$210.00	\$350.00	\$771.50		\$3,694.50	\$1,180.26	\$416.50	\$1,422.80	\$13,418.67
April	\$10,007.44	\$8,707.69	\$5,816.76	\$9,567.76	\$9,028.60	\$4,844.00	\$3,817.60	\$8,870.00	\$3,180.00	\$8,486.26	\$7,742.76	\$0.00	\$29,726.60	\$9,887.20	\$8,888.76	\$9,810.40	\$190,147.29

(Information taken from Accuweather)

Previous Years	Total Paid to Contractors 2018-2019					
	Wolczek	After All	Harjules	Krueger	Bohn	City
2008-2009	\$94,986.04	\$0.00	\$0.00	\$82.50	\$0.00	\$1,122.50
2009-2010	\$33,897.33	\$6,253.50	\$420.00	\$1,567.50	\$2,047.90	\$1,280.00
2010-2011	\$126,112.33	\$16,197.00	\$420.00	\$1,333.00	\$4,334.52	\$1,280.00
2011-2012	\$28,717.35	\$31,158.25	\$1,720.00	\$3,210.00	\$8,032.50	\$8,194.31
2012-2013	\$88,792.28	\$7,123.50	\$420.00	\$830.00	\$3,512.50	\$1,360.00
2013-2014	\$94,954.50	\$8,416.75	\$210.00	\$875.00	\$1,430.00	\$1,670.40
2014-2016	\$54,415.06	\$73,161.00	\$3,180.00	\$8,870.00	\$17,021.25	\$18,864.84
2015-2018	\$41,433.66					\$138,147.29
2016-2017	\$73,375.16					
2017-2018	\$89,103.85					

	Monthly Snowfall						
	2013-14	2014-16	2016-18	2018-18	2017-2018	2018-19	
November	1.70	11.10	0	1	0	0	
December	17.70	2.14	7.9	18.7	8.5	7.4	
January	18.30	11.10	5.2	11.2	6.7	9	
February	12.40	2.70	10.5	5.7	7.2	39.2	
March	6.70	2.80	7.9	7.1	4.3	7.2	
April	4.20	0.00	4.4	0.4	23.9	7	
	81.00	29.84	86.9	44.1	60.8	88.8	

School Closed due to snow

1/28/2018	Snow	7-10 "	Built in snow day
1/28/2018	Snow		Built in snow day
1/30/2018	Freezing	-33	Built in snow day
1/31/2018	Freezing	-40	June 8 now full day
2/7/2018	Snow	4.1 "	April 22 now school day instead of PD
2/12/2018	Snow	15.8 "	June 7th Full day
2/26/2018	Snow	7.8	minutes added to remaining days
4/11/2018	Snow	5.4	June 10th Full Day

**SCHOOL DISTRICT OF WISCONSIN RAPIDS**  
**Copy Paper Bid**

October 15, 2019

Paper Quantity/Description	Midland *	NASSCO	Xpedx A Veritiv Comp	Contract Paper Group, Inc.	Costco Wholesale	Steen Macek Paper Sales *
Copy Paper, 8 1/2" x 11", 20 lb., 840 crtns, 5,000 sheets/crtin, 92 Brightness	\$26.20 each/ *\$21,787.92	\$27.45 each/ \$23,058.00 XCELL	No Bid	\$23.62 each/ \$19,840.80 Natural Choice	\$25.75 each/ \$21,630.00 (Domestic)	\$23.88 each/ *\$19,858.61 Natural Choice

\* = Total cost listed reflects a 1% *discount* for meeting payment terms.

\*\* = Total cost listed reflects a 2% *discount* for meeting payment terms.

##=Total cost listed reflects a 2% Rebate, Member Sign-up Incentive and a Business Membership Fee/Charge.





**Purchase Order**  
**WISCONSIN RAPIDS SCHOOL DISTRICT**  
 510 PEACH STREET  
 WISCONSIN RAPIDS, WISCONSIN 54494  
 PHONE (715) 424-6705 - FAX (715) 422-6070

SHOW THIS NUMBER ON ALL SHIPMENTS  
 CORRESPONDENCE, OR INVOICES

**PO# 20003343**

**DATE: 10/29/19**

PAGE NO: 1 Of 2

PO TYPE:

VENDOR: 102792

REQ: 00039012

PHONE:

Fax: (866) 867-6629

EMAIL:

BUYER:

SHIP TO: Central Storage

2510 Industrial Street  
 Wisconsin Rapids WI 54495

BRAIN POP LLC  
 71 W 23rd St., 17th Floor  
 NEW YORK NY 10010

**COPY**

VENDOR ACCOUNT:

CONTACT: Hintz/CO

SITE: Central Office

SPECIAL INSTRUCTIONS:

Please send the following, freight charges prepaid. Cancel back orders not received by \_\_\_\_\_

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00		Please see attached quote # US519162999R for BrainPop.	13,189.5000	13,189.50
		<b>TOTAL:</b>		13,189.50
		Per Purchasing Policy #672 - Only Vendor		
		For Board Approval - November, 2019		
		***** For School District of Wisconsin Rapids use only		
		0-10-103-362-110000-912-000000-2	506.48	
		0-10-103-362-126000-908-000000-2	94.96	
		0-10-103-362-222200-031-000000-2	316.56	
		0-10-104-362-110000-912-000000-2	443.17	
		0-10-104-362-126000-908-000000-2	83.09	
		0-10-104-362-222200-031-000000-2	276.98	
		0-10-105-362-110000-912-000000-2	633.09	
		0-10-105-362-126000-908-000000-2	118.70	
		0-10-105-362-222200-031-000000-2	396.37	
		0-10-107-362-110000-912-000000-2	696.41	
		0-10-107-362-126000-908-000000-2	130.57	
		0-10-107-362-222200-031-000000-2	435.26	
		0-10-109-362-110000-912-000000-2	379.85	
		0-10-109-362-126000-908-000000-2	71.23	
		0-10-109-362-222200-031-000000-2	237.41	
		0-10-112-362-110000-912-000000-2	696.41	
		0-10-112-362-126000-908-000000-2	130.57	
		0-10-112-362-222200-031-000000-2	435.26	
		0-10-113-362-110000-912-000000-2	759.03	
		0-10-113-362-126000-908-000000-2	142.45	
		0-10-113-362-222200-031-000000-2	474.83	
		0-10-119-362-110000-000-000000-2	1,714.63	
		0-10-200-362-110000-912-000000-2	2,215.81	
		0-10-200-362-126000-908-000000-2	415.47	

THE STATE OF WISCONSIN AND ALL ITS AGENCIES ARE EXEMPT FROM  
 ALL FEDERAL, STATE, AND LOCAL TAXES, SEC. 77-54  
 PLEASE ACCEPT OUR PO AS EVIDENCE OF OUR EXEMPT STATUS

Signed: *[Signature]*